

## Professional Development Outcomes Planner

**Course name:** \_\_\_\_\_

**Instructor:** \_\_\_\_\_

**Directions:** This worksheet can be used by staff developers to describe course objectives, as well as identify means of observing their impact in classrooms.

**Step one:** Choose the intended level(s) of impact that will be the focus of the evaluation:

- Increased participant knowledge/awareness of issues related to training.
- Participant understanding of the relevance that the professional development activity can have for potential impact on their professional practice.
- Impact on participants' behavior, methods and or materials used in the classroom.
- Positive impact on students' classroom outcomes (short term, transient).
- Positive impact on students' classroom outcomes (long term, sustained).

**Step two:** For each level selected above, describe clear course objectives. For levels 3-5, indicate how implementation might be assessed. Instructors may want to complete this worksheet in collaboration with course participants. Ongoing assessment and feedback can be provided at sessions following implementation of key course objectives.

### 1. Professional development knowledge/awareness objectives

The three most important things that participants will learn as the result of attending this professional development activity are:

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_

### 2. Professional development relevance/potential for implementation

As the result of this professional development activity, participants will understand the relevance/importance or potential impact of \_\_\_\_\_ in their professional setting.

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_

**Implementation levels**

**3. Professional development teacher outcomes**

Participants will be able to implement the following course objectives in their professional setting:

How could this be assessed?

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

**Professional Development student/classroom outcomes**

**4a. Short term objectives:** If educators implement skills taught, students will (Please describe in observable terms and list how outcomes could be assessed)

How could this be assessed?

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

**4b. Long term objectives:** If educators implement skills taught, students will (Please describe in observable terms and list how outcomes could be assessed)

How could this be assessed?

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

5. Please list other ways in which evidence of impact can be assessed for this professional development activity.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Step three:** Use information on this Outcomes Planner form to complete the Professional Development Outcomes Survey template (attached). Instructors may want to do this in collaboration with participants.